**The Hambleden Clinic**

**Patient Participation Group Meeting**

WEDNESDAY 7TH MARCH 2018

6:30pm – 7:30 pm

**MEETING MINUTES**

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| **ATTENDEES** |
| Dr John King | PPG Chair  |
| Susan Sinclair  | CEO (AT Medics) |
| Danielle Caswell | Senior Manager (AT Medics) |
| Samantha Timlin | Practice Manager (AT Medics) |
| Jean Young | Head of Primary Care Commissioning (CCG) |
| Rebecca Scott | Programme Director - Estates Projects(CCG) |
| David Knight | Patient |
| Helen Pearson | Patient |
| Philippa Lane | Patient |
| Peter Lane | Patient |
| Sally Winter | Patient |
| Chris Nums | Patient |
| Jacqy Sharpe | Patient |
| Samuel Henry | Patient |
| Kiran Patel | Davis Pharmacy |
| Vandna Patel | Davis Pharmacy |

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| 1 | Welcome and Introductions* All attendees introduced themselves and stated their relationship to the practice
* No objections to patients being named in the meeting minutes
* JK ran through agenda and flow of the meeting
 | John King |
| 2 | **Practice update given by DC, Senior Manager for AT Medics*** AT Medics have been the provider of services at The Hambleden Clinic since July 2012
* The practice has grown from approx. 2,000 patients when AT Medics took over to approx. 5,300 today
* The practice has a stable team both clinical and non-clinical. The majority of the reception team have been at the practice for some years and the GPs have also been around for a few years. There has been change over of the Practice Manager however this is now also stable with Samantha Timlin joining the team. There is also a part-time practice nurse and they are training a healthcare assistant to provide more services
* The practice has been a training practice for some time and they have had medical students sitting in with GPs. More recently both regular GPs Dr Andan and Dr Hamed have been approved as Trainers for Trainee GPs. This is good for the GPs personal development and retention. It is also instrumental in GP recruitment.
* With the growing patient list, growing clinical team the premises are becoming crowded and no longer fit for practice for a surgery of its size
 | Susan Sinclair & Danielle Caswell |
| 3 | **Practice developments outlined by Jean Young and Rebecca Scott from the CCG*** Dulwich Health Centre being constructed on the land of the current Dulwich Hospital
* The project will take 2 years to build and the health centre will have a number of services provided from within the same building as a GP service;
	+ Long term conditions clinic
	+ Radiology
	+ Phlebotomy
	+ Eye screening
	+ Physiotherapy
	+ Mental Health
	+ Podiatry
	+ Renal dialysis unit
	+ Among some other services
* The idea is for the health centre to be a one stop shop
* 12 consulting rooms and 4 treatment rooms for the GP space
* Hope to have final approval in the next 2 weeks
* Guidance from NHS England suggests that practices of less than 6,000 patients struggle to be financially sustainable. This therefore applies to the Hambleden Clinic.
* The contract that AT Medics hold will be ending in April 2019, the CCG expressed that they were happy with the services being provided by AT Medics, as were the patients
* JY explained the procurement process of the contract having to go out to tender and for providers (including AT Medics should they wish) to bid for the contract putting forward their proposal which meets the requirements for the services being tendered
* JY explained that that services had to be tendered as they had already been extended by 2 year within the current contract
* The plan is the contract for The Hambleden Clinic and the contract for Melbourne Grove Medical Practice to be put up as one merged contract of approx. 12,000 patients
* The successful provider would run the service from the 2 separate sites from April 2019 and the move into the new premises would happen if kept to plan by April 2020
* The number 42 bus now allows easy transport from the current location of the service to the new proposed location, and a pedestrian entrance at the back of the new health centre will allow easy access to the sub routes that run down Dog Kennel Hill.

**Questions and answers (Patients)*** **Who runs services for Melbourne Grove?** Concordia
* **Concerned that a larger health centre would be impersonal.** Advised the staff would transfer to the new provider under the TUPE regulations so there would be continuity of care
* **If a patient is registered at the Hambleden Clinic but lives in Lambeth would they have to move practice?** No, they can remain registered, however they do always have patient choice and are welcome to register with another service should they wish to do so
* **What is the average distance of the furthest patient to the new location?** CCG will take this back and make a heat map available for the next meeting
* **Will there be controlled parking?** There will be minimum controlled parking as the transport links are good, the building has also been designed to give easy pedestrian access to from the main roads
* **What will happen with prescriptions?** The Hambleden Clinic sends more than 70% of patient prescriptions via the Electronic Prescription Service therefore this would continue and hopefully increase. There will also be a pharmacy on site

**What patients would like to see in the new health centre above what has been discussed;*** More access to appointments
* More appointment types i.e. telephone consultations
* A system for controlled drugs which must be printed to ensure patients are still able to get their prescriptions without coming all the way to the practice
* Continuity of care from clinicians

*2 representatives from the local pharmacy Davis’ also attended the meeting and were concerned that should the practice move they would not be sustainable. Reminded that patients will not move and there will be a pharmacy in the new Health Centre, however this information would come out to them separately.* | Rebecca Scott & Jean Young |
| 4 | AOB - None | John King |
| 5 | **Date and time of next meeting** 20th March 2018 – same meeting agenda for patients that were unable to make today*PPG Meeting in June 2018* | John King |