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| **Date** | 14/01/2020 |
| **Time** | 18:00 |
| **Meeting Chairs**  | Justyna Lisiecka – Assistant Practice Manager (JL)Samantha Timlin – Deputy Regional Manager (ST)Danielle Caswell – Regional Manager (DC) Kathy Crockford – Patient Representative (KC) |

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| **Agenda Topics**  |
| **Topic**  | **Time**  |
| Introductions  | 18:00 – 18:05 |
| Matters arising from previous meeting  | 18:05 – 18:15 |
| Dr IQ | 18:15 – 18:25 |
| Smear Event 5th February 2020 | 18:25-18:35 |
| Plan event in April 2020 | 18:35-18:55 |
| AOB  | 18:55 – 19:00 |